



LEAVELL COLLEGE

NEW ORLEANS BAPTIST THEOLOGICAL SEMINARY

Course Number-Section: CECM3325

Course Title: Introduction to Group Work

Date:

Faculty:

The mission of Leavell College of New Orleans Baptist Theological Seminary is to equip leaders to fulfill the Great Commission and the Great Commandments through the local church and its ministries.

Core Value

Each academic year, a core value is emphasized. This academic year, the core value is **Spiritual Vitality** "We are a worshiping community emphasizing both personal spirituality and gathering together as a seminary family for the praise and adoration of God and instruction in His Word."

Course Description

Introduction to Group Work is the study of different types of groups and group process. The course focuses on beginning and sustaining a group, principles of group dynamics, and using facilitators in the group. The closure stage of a group is explored as well as how personality and problems affect the group experience.

Student Outcomes

- At the conclusion of the semester, the student will be able to:
1. Construct a group proposal of a group that can be implemented.
 2. Explain and recognize the characteristics of stages of groups.
 3. Discuss how personality and problems can affect a group experience.
 4. Recognize through observation group dynamics and group process.
 5. Evaluate a group.
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Course Texts and DVD

Boren, M. Scott. *Leading Small Groups in the Way of Jesus*. Downers Grove, IL: InterVarsity Press, 2015.

Cloud, Henry and John Townsend. *Making Small Groups Work, What Every Small Group Leader Needs to Know*. Grand Rapids, MI: Zondervan, 2003.

Cloud, Henry, Bill Donahu and John Townsend. *Making Your Small Group Work DVD*. Grand Rapids, MI: Zondervan.

Haynes, Norris M. *Group Dynamics, Basics and Pragmatics for Practitioners*. Lanham, MD: University Press of America, 2012.

Course Requirements and Grading

1. **Biblical Basis of Group** (100 points) Unit 1
2. **Group Proposal** = 200 pts.
 - Part 1 (20 points). Unit 2
 - Part 2 (20 points). Unit 4
 - Part 3 (20 pts.) Unit 6
 - Part 4 (20 pts.) Unit 7
 - Part 5 (20 pts.) Unit 9
 - Part 6 (20 pts.) Unit 10
 - Final Submission (80 pts.) Unit 11
3. **Interviews** (100 pts.) Unit 3 = 100 points
4. **Discussion Board:** 8 x 20 pts. = 160 points
 - Unit 1 (20 pts.)
 - Unit 2 (20 pts.)
 - Unit 3 (20 pts.)
 - Unit 5 (20 pts.)
 - Unit 9 (20 pts.)
 - Unit 12 (20 pts.)
 - Unit 13 (20 pts.)
 - Unit 14 (20 pts.)
5. **Group Observation** 2 x 100 pts. = 200 points
 - Unit 9 (100 pts.)
 - Unit 12 (100 pts.)
6. **My Personal Life As Leader** = 40 points
 - Unit 6 (40 pts.)
7. **Group Issues** = 100 points
 - Unit 13 (100 points)
8. **Quizzes**= 4 x 100 pts = 400 points
 - Unit 4 (100 points)
 - Unit 5 (100 points)
 - Unit 8 (100 points)
 - Unit 10 (100 points)

TOTAL: 1,300 POINTS

Grading Scale	
1,209 - 1,300 points	A 93-100
1,105 - 1,208 points	B 85-92
1,001 - 1,104 points	C 77-84
910 – 1,000 points	D70-76
909 points or below	Below 69 Failing

Group Discussion:

In 8 out of the 14 units the student will participate in a discussion on Discussion Board.

<p>Original Post: 10 points</p>	<p>After reading and doing the assignments needed for the Discussion Board, create an Original Post that is at least two substantial paragraphs in response to the questions or activities given in each unit. Make sure all questions asked are covered in your Original Post. Check your spelling!</p>	<p>Due Thurs. midnight of the week of the assignment unless otherwise posted.</p>
<p>Responses: 5 points for each response 5 x 2 = 10 points</p>	<p>Respond to at least two of your classmate's Original Posts with substantial comments or to the professor's comments.</p>	<p>Due by Sunday 11:55 p.m. ** Last week of class for the term respond by Saturday at 11:55 p.m. Any post made after Sunday at 11:55 pm will be LATE and <u>NO POINTS GIVEN</u></p>

Course Outline

(MB) M. Scott Boren *Leading Small Groups in the Way of Jesus* (Textbook)

(CT) Cloud and Townsend *Making Small Groups Work* (Textbook)

(CDT DVD) Cloud, Donahue and Townsend *Making Your Small Groups Work* DVD

(H) Haynes *Group Dynamics, Basics and Pragmatics for Practitioners* (Textbook)

Schedule	Reading, Power Point and DVD	Assignments/Quizzes/Discussion Board
<p>Unit 1 Biblical Basis of Group and Helping Small Groups Grow</p>	<p>CT: Chapters 1-3 MB: Prelude – Chapters 1-2 Power Point: "Introduction to Groups"</p>	<p>Biblical Basis of Group due Sunday 11:55 p.m.(100 pts.) #1 Discussion Board: Original Post due Thursday at 11:55 p.m. Responses to two others due Sunday at 11:55 p.m. (20 pts.)</p>
<p>Unit 2 Defining Groups and Types of Groups</p>	<p>CT: Chapter 4 MB: Chapter 3 CDT: DVD Session 1 "Getting connected – God's Purpose for Small Groups" H: Chapter 1: Defining Groups, Types of Groups and Values of Groups Power Point: " Defining Groups and Types of Groups"</p>	<p>Group Proposal Part I due Sunday 11:55 p.m. (20 pts.) (Type of Group and Purpose of Group) #2 Discussion Board: Original Post due Thursday at 11:55 p.m. Responses to two others due Sunday at 11:55 p.m. (20 pts.)</p>
<p>Unit 3 What Happens in Good Groups</p>	<p>CT: Chapters 5 – 18 CDT: Making Small Groups Work, DVD Session 2 "Five Habits of Life Changing Groups" Power Point: "What Happens in Groups"</p>	<p>Interviews: Due Sunday 11:55 pm. (100 pts.) #3 Discussion Board: Original Post due Thursday at 11:55 p.m. Responses to two others due Sunday at 11:55 p.m. (20 pts.)</p>

<p>Unit 4 Steps in Starting a Small Group</p>	<p>CT: Part 3 “Starting a Small Group” Chapters 19-23 and 30 CDT: <i>Making Small Groups Work</i>, DVD Session 3: “Setting Ground Rules” AND Session 4: “Determining Your Group’s Purpose” H: Chapter 3 “Steps in Forming a Group” Power Point: “Steps in Starting a Small Group”</p>	<p>Quiz: (100 pts.) Group Proposal Part II due Sunday 11:55 pm. (20 pts.) (Selection Process and Ground Rules for Group)</p>
<p>Unit 5 The Responsibilities of Group Facilitators</p>	<p>CT: <i>Making Small Groups Work: Chapters 24-28 and 31-35</i> CDT: <i>Making Small Groups Work</i>, DVD Tip 1: Active Listening and Tip 2: Being Attentive MB: Chapter 4 H: Chapter 4 (pp. 34-36 only) Power Points: “Active Listening and Responding Skills for Group Leaders” and “Responsibilities of Group Facilitators”</p>	<p>#4 Discussion Board: Original Post due Thursday at 11:55 p.m. Responses to two others due Sunday at 11:55 p.m. (20 pts.) Quiz (100 pts.)</p>
<p>Unit 6: The Leader and Co-Leading</p>	<p>CDT: <i>Making Small Groups Work</i>, DVD: Tip 3: Telling Your Story and Tip 4: Group Check-In #1 MB: Chapters 5-7 H: Chapter 9 Power Point: “The Leader and Coleading”</p>	<p>My Personal Life as Leader due Sunday 11:55 pm (40 pts.) Group Proposal Part III due Sunday 11:55 pm. (20 pts.) (Concerns and Strengths about Leading Group)</p>
<p>Unit 7 Group Process</p>	<p>CDT: <i>Making Small Groups Work</i>, DVD Tip 5: Asking Good Questions and Tip 6: Calling Out the Best in Others. H: Chapter 4 (pp. 28-34 and pp. 37-44 only) and Chapter 5 Power Point: “Group Process”</p>	<p>Group Proposal Part IV due Sunday 11:55 pm. (20 pts.) (Materials/information and Bibliography)</p>
<p>Unit 8 Stages of Group Development</p>	<p>CT: Chapter 39 CDT: <i>Making Small Groups Work</i>, DVD: Tip 7: Giving and Receiving Feedback and Tip 8: Helping and Supporting Each Other. H: Chapter 2 MB: Chapter 8 Power Point: “Stages of Group Development”</p>	<p>Quiz (100 points) due Sunday at 11:55 p.m.</p>

<p>Unit 9 Leading Through the Stages of Group Process</p>	<p>CDT: <i>Making Small Groups Work</i>, DVD: Tip 9 Responding to Someone who is Hurting and Tip 10: Helping Others Take “Growth Risks”</p> <p>H: Chapters 7, 10 and 11 Power Point: “Leading Through the Group Stages” Chapter 2 review stages of groups in this chapter.</p>	<p>Group Proposal Part V due Sunday 11:55 pm. (20 pts.) (Weekly format for each session for 6 weeks) Group Observation Due (100 pts.) #5 Discussion Board: Original Post due Thursday at 11:55 p.m. Responses to two others due Sunday at 11:55 p.m. (20 pts.)</p>
<p>Unit 10 Conflict and Power in Groups</p>	<p>MB: Chapter 9 CT: Chapter 29 H: Chapter 8 CDT: DVD Extended Tip One: Groups Get Messy, Part 1 Confrontation Extended Tip Two: When Groups Get Messy, Part Two – Conflict Resolution. Power Point “Conflict and Power in Groups”</p>	<p>Group Proposal Part VI due Sunday 11:55 pm. (20 pts.) (Evaluate Group and Prepare Flyer) Quiz 100 points due Sunday at 11:55 p.m.</p>
<p>Unit 11 Responsibilities of Group Members</p>	<p>CT: Chapters 36-38, 40-45 and 47. Article: Teamwork Skills: Being an Effective Group Member:</p>	<p>Submitting Final Group Proposal (80 pts.) due Sunday at 11:55 p.m.</p>
<p>Unit 12 Personalities in Group</p>	<p>Take the Small Group Insights Inventory (Cost online at website for \$5.95)</p>	<p>Group Observation Due (100 points) due Sunday at 11:55 p.m. #6 Discussion Board: Original Post due Thursday at 11:55 p.m. Responses to two others due Sunday at 11:55 p.m. (20 pts.)</p>
<p>Unit 13 How to Deal with Crisis and Problems in Group</p>	<p>CT: Chapters 13, 48-55 CDT: <i>Making Small Groups Work</i>, DVD: Tip 9 Responding to Someone who is Hurting and Extended Tip 3: Dealing with People in Crisis</p>	<p>Group Issues (100 points) Due Sunday at 11:55 p.m. #7 Discussion Board: Original Post due FRIDAY at 11:55 p.m. Responses to two others due Sunday at 11:55 p.m. (20 pts.)</p>
<p>Unit 14 Prayer and Confession in a Group</p>	<p>CT: Chapters 10 and 46 CDT: DVD <i>Making Small Groups Work</i>, Tip Eleven: Prayer Tip Twelve: Group Check In#2 Tip Thirteen: Confessing your Faults MB: Chapter 10 and Conclusion</p>	<p>#8 Discussion Board: Original Post due Thursday at 11:55 p.m. Responses to two others due SATURDAY at 11:55 p.m. (20 pts.)</p>

Additional Course Information:

Late Submission Penalty: There will be a 10% deduction in points from the assignment per week that an assignment is late. For example if an assignment is worth 100 points, then 10 points will be taken off each week the assignment is not turned in. All assignments will be submitted by uploading it on Blackboard. No points will be given for late Discussion Board assignments after the final day of the discussion for that particular week. If you have not responded by Sunday at 11:55 p.m.(or the date that is given) you forfeit your opportunity to get points for the Discussion Board for that week.

Attendance:

Class attendance is essential for effective learning. Students who do not attend class are subject to fail the class.

Netiquette: Appropriate Online Behavior. Each student is expected to demonstrate appropriate Christian behavior when working online on Discussion Boards or whenever interaction occurs through web, digital, or other electronic medium. The student is expected to interact with other students in a fashion that will promote learning and respect for the opinions of others in the course. A spirit of Christian charity is expected at all times in the online environment.

Academic Integrity: Each student is responsible for the academic integrity of his/her work. The following are violations of academic integrity: plagiarism, turning in work done by someone else, submitting a paper which has been submitted for another course, and cheating on a quiz or exam. These and other violations of academic integrity may result in a failure of the course.

Selected Bibliography

Bohac, Joseph J. and Stan E. DeKoven. *Group Dynamics For Christian Counselors* 2nd ed.. Romana, CA: Vision Publishing, 2012.

Boren, M. Scott. *Leading Small Groups in the Way of Jesus*. Downers Grove, MI: Inter Varsity Press, 2015.

Carroll, Marguerite, Marilyn Bates and Clarence Johnson. *Group Leadership, Strategies for Group Counseling Leaders*. Denver, CO: Love Publishing Company, 1997.

Cloud, Henry and John Townsend. *Making Small Groups Work, What Every Small Group Leader Needs to Know*. Grand Rapids, MI, 2003.

Cloud, Henry, Bill Donahue and John Townsend. *Making Small Groups Work, Participant's Guide*. Grand Rapids, MI, 2007

Conyne, Robert K. *Group Work Leadership, An Introduction for Helpers*. Los Angeles, CA: Sage, 2014.

Corey, Gerald, Marianne Schneider Corey Patrick Callanan and J. Michael Russell. *Group Techniques*, 4th ed., Belmont, CA: Brooks/Cole, 2015.

Corey, Gerald, Marianne Schneider Corey and Robert Haynes. *Groups in Action Evolution and Challenges*, 2nd ed. Belmont, CA: Brooks Cole, 2014.

Corey, Marianne Schneider, Gerald Corey and Cindy Corey. *Groups, Process and Practice* 9th ed. Belmont, CA: Brooks/Cole, 2014.

Dekovan Stane E. and Josph Bohac. *Group Dynamics*. Romana, CA: Vision Publishing, 1995.

Donahue, Bill. *Leading Life-Changing Small Groups*. Grand Rapids, MI: Zondervan, 2012.

Donahue, Bill and Greg Brown. *Coaching Life-Changing Small Group Leaders*. Grand Rapids, MI: Zondervan, 2012.

Englemann, Kim V. *Soul-Shaping Small Groups, a Refreshing Approach for Exasperated Leaders*. Downers Grove, IL: Intervarsity Press, 2010.

Fujishin, Randy. *Creating Effective Groups, the Art of Small Group Communication* 3rd ed. Lanham, MD: Rowman and Littlefield Publishers, 2013.

Galloway, Dale. *The Small Group Book, A Practical Guide for Nurturing Christians and Building Churches*. Grand Rapids, MI: Fleming H. Revell, 1995.

Gorman, Julie A. *Community That is Christian* 2nd ed. Grand Rapids, MI: Baker Books, 2002.

Haynes, Norris M. *Group Dynamics, Basics and Pragmatics for Practitioners*. Lanham, MD: University Press of America, 2012.

Jacobs, Ed. E., Robert L. Masson, Riley L. Harvell and Christine J. Schimmel. *Group Counseling Strategies and Skills*. 8th ed., Belmont, CA: Brooks/Cole, 2016.

Johnson, David W. and Frank P. Johnson. *Joining Together, Group Theory and Group Skills*, 7th ed. Boston, MA: Allyn and Bacon, 2000.

Kreider, Larry *What Every Small Group Leader Should Know*. Bloomington, MN: Chosen Books, 2010.

Ortberg, John, Laurie Pederson and Judson Poling. *Groups, the Life giving Power of Community*. Grand Rapids, MI: Zondervan, 2000.

O'Neal, Sam. *Field Guide for Small Group Leaders*. Downers Grove, IL: Downers Grove, IL, 2012.

Polich, Laurie. *Help? I'm a Small Group Leader*. Grand Rapids, MI: Zondervan, 2007.

Savage, John. *Listening and Caring Skills, A Guide for Group Leaders*. Nashville, TN: Abingdon Press, 1996.

Shakoor, Muhyiddin *On Becoming a Group Member, Personal Growth and Effectiveness in Group Counseling*. New York: NY, Routledge, 2010.

Sikora, Pat J. *Why Didn't You Warm Me*. Cincinnati, OH: Standard Publishing, 2007.

Stanley, Andy and Bill Willits. *Creating Community, Five Keys to Building a Small Group Culture*. Colorado Springs, CO: Multnomah Books, 2004.

Stetzer, Ed and Eric Geiger. *Transformational Groups*. Nashville, TN: B and H Publishing, 2014.

Webb, Heather. *Small Group Leadership as Spiritual Direction*. Grand Rapids, MI: Zondervan, 2005.

Yalom, Irvin D. *The Theory and Practice of Group Psychotherapy*, 4th ed. New York, NY: Basic Books, 1995.